

Curriculum Standards Committee Charter

Section 1 - Purpose

(1) Curriculum Standards Committee supports the curriculum development and approval process by providing advice and approving low risk curriculum proposals.

Section 2 - Accountability

(2) Curriculum Standards Committee is an academic committee accountable to University Academic Board.

Section 3 - Responsibilities

(3) Curriculum Standards Committee undertakes the following responsibilities:

a. Advisory:

- i. Assesses the quality of curriculum proposals against QUT strategy and policy, the Higher Education Standards Framework, and other relevant reference points, including professional standards and provides advice to University and Faculty Academic Boards.

b. Approval:

- i. Where not identified as higher risk ([Curriculum Design, Approval and Accreditation Policy](#)), Curriculum Standards Committee:
 - reaccredits courses;
 - approves the combination of accredited award courses into double degrees;
 - approves corporate versions of accredited award courses, where client-specific customisation results in curriculum change exceeding 30%;
 - approves online versions of accredited courses not delivered through third party arrangements, where customisation for online results in curriculum change exceeding 30%;
 - approves online versions of accredited courses delivered through third party arrangements;
 - approves revisions to an accredited course where material changes exceed 30% of the course; and
 - approves specific matters relating to curriculum, to facilitate course reaccreditation and approval processes.

Section 4 - Delegations

(4) Approves a range of curriculum and policy change, including course reaccreditation, where not identified as higher-risk, as determined by University Academic Board ([Curriculum Design, Approval and Accreditation Policy](#)).

(5) Refer to [Register of Authorities and Delegations](#) (C159) (QUT staff access only).

Section 5 - Membership

(6) Membership categories:

- a. Director, Curriculum Quality and Academic Integrity ex officio as Chair;
- b. One Indigenous staff member nominated by the Chair, University Academic Board;
- c. Two academic staff drawn for each meeting from a pool of academic staff nominated by the Chair of University Academic Board;
- d. One student drawn for each meeting from student members of University Academic Board or nominated by the Chair of University Academic Board.

(7) Nominated members of the Committee serve a term of office of up to two years. The length of a nominated member's term of office is recommended to the nominator by the Chair, on advice from the Secretariat.

Section 6 - Meeting Frequency

(8) Curriculum Standards Committee meets as required.

Section 7 - Reporting and Communication

(9) Following each meeting, Curriculum Standards Committee reports to the next meeting of University Academic Board.

Section 8 - Procedures

(10) Curriculum Standards Committee operates in accordance with [Council Procedure 1 - Committee Operations](#). The Committee may conduct its business by electronic technologies, in accordance with clause (56) of [Council Procedure 1 - Committee Operations](#), and has a Committee Operating Procedure to set out processes for the conduct of committee business electronically.

Section 9 - Secretariat

(11) A nominee of the Vice-President (Administration) and University Registrar is secretary.

Status and Details

Status	Current
Effective Date	28th April 2022
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Expiry Date	To Be Advised
Responsible Officer	Sonya Betros Director, Governance and Performance
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