

# Curriculum Standards Committee Charter

## Section 1 - Purpose

(1) Curriculum Standards Committee supports the curriculum development and approval process by providing advice and approving low risk curriculum proposals.

## Section 2 - Accountability

(2) Curriculum Standards Committee is a governance committee accountable to University Academic Board.

## Section 3 - Responsibilities

(3) Curriculum Standards Committee undertakes the following responsibilities:

a. Advisory:

- i. Assesses the quality of curriculum proposals against QUT strategy and policy, the Higher Education Standards Framework, and other relevant reference points, including professional standards and provides advice to University and Faculty Academic Boards.

b. Approval:

- i. Where not identified as higher risk ([Curriculum Design, Approval and Accreditation Policy](#)), Curriculum Standards Committee:
  - reaccredits courses;
  - approves the combination of accredited award courses into double degrees;
  - approves corporate versions of accredited award courses, where client-specific customisation results in curriculum change exceeding 30%;
  - approves online versions of accredited courses not delivered through third party arrangements, where customisation for online results in curriculum change exceeding 30%;
  - approves online versions of accredited courses delivered through third party arrangements;
  - approves revisions to an accredited course where material changes exceed 30% of the course; and
  - approves specific matters relating to curriculum, to facilitate course reaccreditation and approval processes.

## Section 4 - Delegations

(4) Approves a range of curriculum and policy change, including course reaccreditation, where not identified as higher-risk, as determined by University Academic Board ([Curriculum Design, Approval and Accreditation Policy](#)).

(5) Refer to [Register of Authorities and Delegations](#) (C159) (QUT staff access only).

## Section 5 - Membership

(6) Membership categories:

- a. Director, Curriculum Quality and Academic Integrity ex officio as Chair;
- b. Three academic staff, including one Indigenous staff member, drawn for each meeting from a pool of academic staff nominated by the Chair of Curriculum Standards Committee;
- c. One student drawn for each meeting from a pool of students nominated by the Chair, Curriculum Standards Committee after receiving expressions of interest.

(7) Nominated members of the Committee serve a term of office of up to two years. The length of a nominated member's term of office is recommended to the nominator by the Chair, on advice from the Secretariat.

## Section 6 - Meeting Frequency

(8) Curriculum Standards Committee meets monthly and as required.

## Section 7 - Reporting and Communication

(9) Following each meeting, Curriculum Standards Committee reports to the next meeting of University Academic Board.

## Section 8 - Procedures

(10) Curriculum Standards Committee is established in accordance with the [University Committee Governance Policy](#) (Section 5) and operates in accordance with [Council Procedure 1 - Committee Operations](#).

## Section 9 - Secretariat

(11) A nominee of the Vice-President (Administration) and University Registrar is secretary.

## Status and Details

<b>Status</b>	Current
<b>Effective Date</b>	12th March 2024
<b>Review Date</b>	1st December 2025
<b>Approval Authority</b>	QUT Council
<b>Approval Date</b>	12th March 2024
<b>Expiry Date</b>	To Be Advised
<b>Responsible Officer</b>	Sonya Betros Director, Governance and Performance
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